

Carlton County Soil and Water Conservation District Reorganization and Regular Board Meeting Minutes

Date: Monday January 14, 2008

Location: SWCD office at 115 5th St. South, Carlton

The District Manager called the meeting to order at 4:00pm.

Roll Call:

Members		Staff	
Present:	Absent:	Present:	Absent:
Mark Thell		Brad Matlack	
Barb Dahl		Kelly Smith	
Carol Hauck		Paul Sandstrom	
Merrill Loy		Lisa Dosch	
Larry Sampson		Jason Weirnerman	

The pledge of allegiance was said.

Reorganization Meeting

M/S Loy/Sampson to accept the personnel committee (Loy/Dahl) recommendation for Board officers for 2008.

Chair	Dahl
Vice Chair	Thell
Secretary	Sampson
Treasurer	Loy
Public Relations Officer	Hauck

Motion carried.

Chair Dahl took over the meeting. Meeting assignments and outside agency representatives recommendations by the Personnel Committee (Loy/Dahl) where discussed.

Chair Dahl made the following assignments

Personnel	(Loy/Dahl)
Finance	(Loy/Dahl)
Education	(Hauck/Sampson)
Policy	(Thell/Loy)
Legislative	(Hauck/Sampson)
Long Range Planning	(Hauck/Thell)
Forestry	(Loy/Sampson)

JPB/LSA (Hauck)

RC&D (Thell)

MN SWCD Forestry Association (Sampson)

Big Sandy Watershed (Dahl)
Nemadji Watershed (Dahl)
EQIP Local Work Group (Thell)

M/S Loy/Thell to name Cornerstone Bank in Cloquet as official Depository of funds
Motion carried.

M/S Sampson/Thell to name Pine Journal as official Newspaper
Motion carried.

M/S Loy/Thell to set authorization limit for manager to pay bills at \$3,000
Motion carried.

M/S Thell/Loy to adopt meeting schedule as presented.

Second Monday of the Month at 4:00pm

JANUARY 14
FEBRUARY 11
MARCH 10
APRIL 14
MAY 12
JUNE 9
JULY 14
AUGUST 11
SEPTEMBER 8
OCTOBER 14 (Tuesday)
NOVEMBER 10
DECEMBER 8

Motion carried.

M/S Loy/Thell to adopt the IRS mileage rate for 200 of \$.505.
Motion carried.

M/S Thell/Sampson to set meal allowances at the following rates.
Breakfast - \$ 8.00, Lunch - \$ 10.00, and Dinner - \$ 20.00
Motion carried.

Discussed employee insurance rates for 2008.

M/S Loy/Thell to maintain insurance reimbursement rate at 2007 levels and review more options and budget for February meeting.

Motion carried.

Manager will provide costs for more options and budget figures for February meeting.

M/S Loy/Sampson to approve the following SWCD Services Rates for 2008.

<u>Item</u>	<u>2008 Rate</u>
Wetland Determinations	\$175

Wetland Replacement Plans
for Non-enforcement Cases **\$47/hr**

Wetland Delineations for
Non-enforcement Cases **\$47/hr**

Created Wetland
Monitoring Report **\$47/hr**

Approved Forest
Stewardship Planning **\$210 + \$6.50**

Stewardship Plan Update **\$210 + \$2.50**

Project Plans **\$140**

Project plan
Implementation **\$47/hr**

Manager Rate **\$52/hr**

Motion carried.

M/S Loy/Thell to Set Supervisor Reimbursement Rate at \$50 for 2008.

Motion carried.

M/S Loy/Hauck to maintain SWCD Board Supervisors elections at large by nominating districts.

Motion carried.

Having no other reorganization business the reorganization meeting was closed at 4:45

Regular Meeting

Roll Call:

Members		Staff	
Present:	Absent:	Present:	Absent:
Mark Thell		Brad Matlack	
Barb Dahl			
Carol Hauck		Paul Sandstrom	
Merrill Loy		Lisa Dosch	
Larry Sampson		Jason Weirnerman	

M/S Thell/Loy to approve agenda with additions. Under New Business add Tree Committee (Hauck/Sampson) report.

Motion carried.

M/S Thell/Sampson to approve December 10, 2007 minutes.

Motion carried.

M/S Sampson/Thell to receive Treasurer's report for December 2007.

Motion carried.

M/S Hauck/Thell to expand balance sheet to include project balances as discussed in SWCD 2006 Final Audit Findings.

Motion carried.

Guest & Visitors:

Guest speakers were not present

NRCS Report

Paul Sandstorm discussed EQIP signup and landowners NRCS is working with, Skunk Creek project, and staffing issues.

Guest & Visitors:

Karen Evens and Pat Carey were present to discuss the proposed TMDL contract for the Nemadji River and Deer Creek.

M/S Thell/Loy to approve the contract

Motion carried.

Cost Share Contracts:

None

Cooperators Agreements:

None

Correspondence:

Discussed MASWCD dues for 2008. Board will consider at February meeting with updated budget information.

Discussed attendance at the MN SWCD Forestry Association Spring Conference.
Information on the BWSR Performance Review and Assistance Program was reviewed.
Information on BWSR grant program for weed and invasive species control was reviewed.
Correspondence on BWSR Board Vacancies was reviewed.

Old Business:

The Final Audit Report from the 2006 SWCD audit was reviewed.

Loy discussed an adjustment to the 2008 budget for satellite internet service.

New Business:

Legislative Day at the Capitol information was discussed. Manager will coordinate rooms and registrations.

M/S Loy/Hauck to approve DNR Well Monitoring contract.

Motion carried.

Hauck gave a Tree Committee (Hauck/Sampson) report

Outside Organization Issues

Discussed Grazing workshops

Other Business:

None

Having no further business, M/S Thell/Loy to adjourn.

Motion carried.

Meeting adjourned at 6:40 pm

Next meeting is scheduled for **Monday, February 11, 2008** to be held at the SWCD office at 115 5th St. South, Carlton. Barb Dahl will bring coffee snacks and line up a speaker.

Submitted by Brad Matlack

Date Approved _____

Chair _____

Secretary _____