

# **Carlton County Soil and Water Conservation District**

## **Regular Monthly Board Meeting Minutes**

**Date: Monday, Sept 19, 2011**

**Location: SWCD office at 414 South Avenue, Carlton**

Chair called the meeting to order at 4:00 p.m.

<b>Roll Call:</b>		<b>Staff</b>	
<b>Present</b>	<b>Absent</b>	<b>Present</b>	<b>County Rep</b>
Mark Thell		Brad Matlack	Bob Olean
Barb Dahl		Kelly Smith	
Merrill Loy		Julie Radovich	
James Nynas		Daniel Weber	
Pam Coughlin Hall			

The pledge of allegiance was said.

Thell asked for additions to Agenda. Matlack added Nick Arrigo under Cooperators Agreements. Thell added 4H & Grassland Tour under Old Business. Thell asked for approval of amended agenda.

**M/S Dahl/Nynas to approve amended agenda.**  
**Motion carried**

Thell asked for approval of minutes after changing 4H Tour to read 4H & Grassland Tour.

**M/S Loy/Hall to approve amended minutes of August 8th, 2011.**  
**Motion carried**

Thell asked for approval of Treasurer's Report. Nynas added the report matches the bank statement.

**M/S Nynas/Loy to approve Treasurer's report for August 31, 2011.**  
**Motion carried**

**Guests & Visitors:** Don Buckhout and Ryan Hughes from BWSR. Don presented BWSR PRAP Draft Report Review. Don led a discussion with board members of the review and asked for approval to return to the October meeting to present the final draft report/performance review. The final report will be available and completed by the end of the year.

**NRCS:** Daniel Weber gave NRCS report. A civil rights poster for National Hispanic Heritage Month was circulated to all board members.

**Staff Reports:** Kelly Smith reported on The Beaufeaux Field Day that took place June 4th on Mike and Dianne Beaufeaux's farm east of Hinckley. The field day was sponsored by the Kettle River Woodland Council, a chapter of the Minnesota Forestry Association. Smith reported that Mike gave a good tour.

Smith reported that the 3-4 field day trips he attends throughout the year, he often mentions the SWCD and the services offered.

**Cost Share Contracts:** None

**Cooperators Agreements:** Nick Arrigo – small tree planting in forest opening (2 acre).

**M/S Hall/Dahl to approve Nick Arrigo tree planting project.**  
**Motion carried.**

**Correspondence:** Matlack informed the board of a Carlton County vacant seat on the Mn Coastal Zone Program. A copy of an email from Holly Butcher regarding the opening was supplied to all board members.

Matlack informed the board the Outstanding Conservationist Area Finalist – Blackhoof Township was selected as the area winner.

Matlack showed the board two 4H Trophy Sponsorship “Thank You” notes that were received.

**Old Business:** SWCD Governance 101 Training Report was given by Nynas and Hall. Nynas thanked the group for allowing him to attend the training. He mentioned of the 30 “Magnificent” Soil and Water Conservation Districts that were mentioned, we were considered in the top 30. Hall thanked the board and enjoyed the training. The training has helped give Hall direction and focus her time as a board member.

Draft copies of the 50<sup>th</sup> Anniversary book were handed out for review. Matlack told the board that copies were also sent to Jo Lind and Don Benrud and both responded with a photo identification correction. Matlack also requested input to update the history section. Updated Envirothon and Cooperators have been added to the draft copy. The 50<sup>th</sup> celebration will be added to the end of the book.

Thell and Nynas reported on the 4H & Grassland Tour they attended in August. They enjoyed the tour and were impressed with the plant center and nursery. Nynas was amazed at the time and labor put into harvesting a small patch of seeds. Thell said it was a great tour and learned some things that could be brought back to our district.

**New Business:** Radovich asked the board for approval to change the online banking account status at Cornerstone Bank from “view only” to an active online account that will allow her to transfer funds between the savings and checking accounts. Radovich stated that she checks the accounts each day she works and would like to change the status to make the process more efficient. The current set up requires a telephone call to the bank to transfer funds from savings to checking. Loy and Nynas agreed this would be a positive change.

**M/S Nynas/Loy to approve changing bank account status to allow online transfers between savings and checking accounts.**

**Motion carried**

The 2011 Awards Banquet will take place on Tuesday, September 27, 2011. Board members were asked to “sign up” to present awards to recipients. Radovich will make assignments and notify board members.

The Carlton County Hydrogeology Workshop is scheduled for Thursday, October 20, 2011. Loy will attend. Matlack may attend.

Nynas reported on the Legislative Committee Report.

**Outside Organizations Issues:** None

**Other Business:** None

Having no further business,  
**M/S Nynas/Loy to adjourn.**

**Motion carried**

Meeting adjourned at 6:26 p.m.

Submitted by: Julie Radovich

Date Approved:

Chair: Mark Thell

Secretary: Barb Dahl