

Carlton County Soil and Water Conservation District

Regular Monthly Board Meeting Minutes

Date: Monday, March 14, 2011

Location: SWCD office at 115 5th St. South, Carlton

Chair called the meeting to order at 4:00 p.m.

Roll Call:		Staff	
Present	Absent	Present	County Rep
Mark Thell		Brad Matlack	Bob Olean
Barb Dahl		Kelly Smith	
Merrill Loy		Rita Lowe	
James Nynas		Daniel Weber	
Pam Hall			

The pledge of allegiance was said.

Thell asked for approval of Agenda. Matlack added New Cooperator under Cooperators Agreement and under Old Business Apprentice Placement, Dahl added Poster Contest update under Other Business.

M/S Loy/Dahl to approve agenda.

Motion carried

M/S Nynas/Loy to approve the minutes of February 14, 2011.

Motion carried

Nynas noted amount of \$34.79, late payment fee to State of Minnesota was from a payment not made in March of 2010. Lowe had tried to abate the late payment, but State did not comply, so late payment penalty was paid.

M/S Nynas/Loy to receive Treasurer's report for February 28, 2011.

Motion carried

Guests & Visitors: None

NRCS: Weber noted Equip, 1 forest, 2 livestock, 1 pasture and 3 high tunnels, Whip-none and GLRI 3 forest, 2 pasture, Whip 1 forest, CSP 1 ag and 6 NIPF, hoping to be able to use 2010 money, but time is running out. Also supplied information on a Claim for Hispanic or Women Farmers and Ranchers on how to file the claim of discrimination. Weber noted that the RC&D will have no more funding as of the end of March and all offices will be closed.

Cost Share Contracts: None

Cooperators Agreements:

Smith reported on two cooperator agreements, Daryle Bong, District 5 and Scott Czerwinski, District 2.

M/S Thell/Dahl to approve Daryle Bong, SWCD District 5 and Scott Czerwinski, SWCD District 2 cooperator agreements.

Motion carried

Correspondence: Matlack reported that Pay Equity Report is in compliance and SWCD received a certificate.

Old Business: Matlack said Legislative Days went well, Loy stated that next year during their scheduled time slot with representatives would be best with only Carlton SWCD Members.

Matlack reported that 50th Anniversary Event is on track, Historical Society will provide space for us in the farm machinery building and the Fair Manager will give us a two-hour time slot for our presentation program on Saturday, August 20, 2011 during Carlton County Fair.

Matlack stated that the Administrative Assistant Medical Leave is up March 26, 2011. Loy and Thell both suggested extending the leave 3 months. Nynas suggested looking for funding to make the position a full time position. Matlack stated that Lowe agreed to continue as Interim Administrative Assistant.

M/S Nynas/Loy to approve Administrative Assistant Medical Leave extension for 3 months, re-evaluate position at June 13, 2011 board meeting.

Motion carried.

New Business: Matlack reported that the 2010 Annual Plan Progress Review is finished.

Apprentice program is in place with Swenson in the lead, Smith and Dalen to assist and Matlack as Project Manager.

Matlack recommended allowing not renewing certifications for Smith and that efforts focus where workload is already scheduled.

M/S Nynas/Loy to approve allowing certifications for Smith to expire without renewal.

Motion carried.

2011 Annual Plan approved, requested from BWSR.

M/S Hall/Dahl to approve 2011 Annual Plan.

Motion carried.

Outside Organization: SWCD may no longer need a representative for RC&D if no new funding is available.

Other Business: Dahl stated that Poster Contest deadline was March 5, 2011, asked what procedure follows. Judging should be done by SWCD Board Members and then passed on to the State level.

Thell announced that March 15, 2011 is National Agriculture Day, and that a license plate relating to farmers is being looked into.

Having no further business,

M/S Hall/Dahl to adjourn.

Motion carried

Meeting adjourned at 5:15 p.m.

Submitted by: Rita Lowe

Date Approved: 4-11-2011

Chair: Mark Thell

Secretary: Barbara Dahl