

Carlton County Soil and Water Conservation District Regular Monthly Board Meeting Minutes

Date: Monday, December 12, 2011

Location: SWCD office at 414 South Avenue, Carlton

Chair called the meeting to order at 4:00 p.m.

Roll Call

Present	Absent	Staff Present	County Rep
Mark Thell		Brad Matlack	Bob Olean
Merrill Loy		Kelly Smith	
James Nynas		Daniel Weber	
Pam Coughlin Hall			
Barb Dahl			

The pledge of allegiance was said.

Thell asked for additions to Agenda. Hall added MASWCD State Convention wrap up, Matlack added Wayne Seidel retirement Announcement under Correspondence, 50th Anniversary book under Old Business, and Board Positions and Assignments for 2012 under New Business. Thell asked for approval of amended agenda.

**M/S Loy/Dahl to approve amended agenda.
Motion carried**

Thell asked for approval of minutes.
**M/S Loy/Hall to approve minutes of November 14, 2011.
Motion carried**

Thell asked for approval of Treasurer's Report. Nynas added the report matches the bank statement.
**M/S Nynas/Dahl to approve Treasurer's report for November 30, 2011.
Motion carried**

Guests & Visitors: Jim Lemmerman, representing the MN Forestry Association (MFA) was in attendance to discuss the State nursery phase out issue. Jim reported that MFA is not likely to pursue changes to the law passed in 2011 during the 2012 legislative session.

NRCS: Daniel Weber gave NRCS report, and reviewed submitted report.

Staff Reports:

Cost Share Contracts: Matlack reviewed the Elink Clean Water Assistance report.
**M/S Nynas/Loy to approve expenditures from the 2011 Clean Water Assistance account in amount of \$10,647.28.
Motion carried**

Cooperators Agreements: None

Correspondence: Matlack Reviewed arrangements for Wayne Seidel retirement. Some Supervisors may attend.

Old Business:

Grants Status – Matlack reviewed list of current and applied for grants.
Committee for Review of Assignment of Payment program – Referred to the Finance Committee.
MASWCD State Convention Wrap Up – Hall clarified the motion concerning the state nurseries that Nynas made at the meeting. Thell reported on session he attended.

New Business:

Staff Performance Reviews –

M/S Loy/Dahl to approve staff reviews including step increase for Smith

Motion carried

Manager discussed year end reporting

M/S Loy/Nynas to approve expenditure of up to \$1100 for Hugh Heinike CPA firm to complete

Motion carried

Manager distributed Board Position and assignment sheet for 2012 due back in the office December 30th.

Outside Organizations Issues: None

Other Business:

M/S Nynas/Dahl to set January Reorganization and January Regular SWCD Board meeting for January 9, 2012 at 4:00PM

Motion carried

Having no further business,

M/S Dahl/Nynas to adjourn.

Motion carried

Meeting adjourned at 5:36 p.m.

Submitted by: Brad Matlack

Date Approved:

Chair: Mark Thell

Secretary: Barb Dahl