

Carlton County Soil and Water Conservation District Reorganization and Regular Monthly Board Meeting Minutes

Date: January 12, 2009

Location: SWCD office at 115 5th St. South, Carlton

The District Manager Brad Matlack called the meeting to order at 4:00 p.m.

Roll Call:		Staff
Present	Absent	Present
Mark Thell		Brad Matlack
Barb Dahl		Kelly Smith
Merrill Loy		Lu Olean
Larry Sampson		Daniel Weber
Carol Hauck		

The pledge of allegiance was said.

Carlton County Auditor Paul Gassert swore in and welcomed the re-elected Board Members: Carol Hauck, Barb Dahl and Mark Thell

Reorganization Meeting

Matlack presented a revised agenda to the Board.

M/S Loy/Sampson to approve the Agenda

Motion carried

Matlack stated that the Personnel Committee (Loy/Dahl) met last week and made the following recommendations for 2009 officers:

Chair	Barb Dahl
Vice Chair	Carol Hauck
Secretary	Mark Thell
Treasurer	Merrill Loy
Public Relations Officer	Larry Sampson

M/S Loy/Thell to accept the Personnel Committees recommendation for Board Officers for 2009

Motion carried

Chair Dahl took over the meeting at this time. Meeting assignment and outside agency representative recommendations by the Personnel Committee (Loy/Dahl) were discussed.

Chair Dahl made the following assignments:

SWCD Committees

Personnel- Dahl/Loy
Finance-Dahl/Loy
Education/Awards-Hauck/Sampson
Policy-Hauck/Loy
Legislative-Thell/Loy
Long Range Planning-Thell/Sampson
Forestry-Sampson/Loy
Building Committee-Hauck/Loy

Outside Organizations

TSA-Thell
RC&D-Hauck
SWCD Forestry-Sampson
Big Sandy/Tamarack Watersheds-Dahl
EQUIP Local Work Group-Thell

Loy gave a reminder to the Supervisors: If you can't attend assigned meetings please ask another Supervisor or Staff member to attend for them. This was adopted 3-2-98.

M/S Loy/Thell to name Cornerstone Bank in Cloquet as official Depository of funds.

Motion Carried

M/S Thell/Sampson to name Pine Journal as official Newspaper.
Motion Carried

M/S Sampson/Loy to set authorization limit for manager to pay bills at \$3,000.00.
Motion Carried

M/S Hauck/Thell to adopt meeting schedule as presented:

Second Monday of each Month at 4:00 p.m.

January 12	July 13
February 9	August 10
March 9	September 14
April 13	October 13 (Tuesday do to Holiday)
May 11	November 9
June 8	December 14

Reminder to Supervisors: If you can't attend a District Board meeting please let office staff know by noon the day of meeting so if there is not a quorum the meeting can be re-scheduled. This was adopted 3-2-98.

Motion Carried

M/S Thell/Loy to adopt the IRS mileage rate for 2009 of \$.55
Motion Carried

M/S Sampson/Thell to set meal allowances at the following rates:
Breakfast-\$8.00, Lunch-\$10.00 and Dinner-\$20.00
Motion Carried

The Board discussed employee Health Insurance Rates and they will be set in March when new insurance rates come.

M/S Loy/Thell to set Service Rates as follows:

Technician	\$47.00/hr
Manager	\$56.00/hr
Secretary	\$17.00/hr
Wetland Determinations	\$175.00
Wetland Delineations for Non-enforcement Cases	\$47.00/hr
Created Wetland Monitoring Report	\$47.00/hr
Approved Forest Stewardship Planning	\$210.00 + \$6.50
Stewardship Plan Update	\$210.00 + \$2.50
Project Plans	\$140.00
Project Plan Implementation	\$47.00/hr

Motion Carried

M/S Thell/Loy to set Supervisor Reimbursement Rate at \$50.00 per meeting in 2009 for all District authorized business.

Motion Carried

M/S Loy/Thell to maintain SWCD Board Supervisors elections at large by nomination districts.

Motion Carried

M/S Loy/Thell having no other reorganization business reorganization meeting was adjourned at 4:10

Motion Carried

Chair Dahl called the Regular Monthly Board Meeting to Order at 4:10

Thell asked that we add "Manure Management", Matlack "2009 County Allocations" and Hauck "Carlton County Building Project" under New Business.

M/S Thell/Sampson to approve agenda
Motion carried

M/S Loy/Hauck to approve the December 15, 2008 minutes.
Motion carried

Thell inquired why there was a negative amount in the Drought Disaster fund. Matlack did not know the answer of hand but would look into it further.

M/S Loy/Sampson to receive Treasurer's report for December 31, 2008
Motion Carried

Guests & Visitors:

Because of the Reorganization Meeting prior there were no Guests or Visitors.

NRCS:

Daniel Weber gave an update on all the Cooperators being assisted thru EQUIP. He also stated that the Financial Audit is nearly completed but one of the results from the audit led to some contracts being terminated or cancelled. Loy asked to get a listing of these cooperators. Weber informed the Supervisors that the Cooperators would have the right to appeal NRCS decision. There was discussion about the implication that the WPA and MCC may be coming back with the new stimulus package.

Cost Share Contracts:

None

Cooperators Agreements:

None

Correspondence:

M/S Loy/Thell to pay \$2,750.00 for the 2009 MASWCD dues.
Motion Carried

M/S Sampson/Thell to pay \$60.00 for the 2009 MN SWCD Forestry Association District dues.
Motion Carried

M/S Thell/Hauck to pay \$260.00 for the 2009 Area III dues.
Motion Carried

The Extension Office sent a "Thank You" for sponsoring a 4H trophy at the Carlton County Fair. Supervisors were given and read the MASWCD Annual Report.

Old Business:

Matlack informed the Supervisors that the MN Forestry Association did not want to pay us to do their Bulk Mailing for their project. Discussion was held about the sharing of our mailing list.

M/S Loy/Sampson stated that this should be referred to the Policy Committee for further review and policy needs to be written.
Motion Carried

Hauck expressed that we need to be more educated about the plans for the new Carlton County Building Project that is in the works near the Transportation Building on Hwy. 61. Does it include SWCD, if so the cost, are we interested? etc.

M/S Hauck/Thell to set up an advisory committee (Hauck and Loy) and report back to the Board.

Motion Carried

New Business:

Legislative Day at the Capitol will be held February 23rd and 24th, 2009. Deadline for registering is February 15th. Attending will be Loy, Thell, Sampson and Matlack.

Matlack explained to the Board that the Clean Water Legacy Amendment Adhoc Committee have been meeting as a group to develop a informational piece for Legislative Day indicating how to implement forest land. They will meet again beginning of Feb. and will be putting together a brochure to hand out also. He also expressed his excitement over the Clean Water Legacy Amendment and what it might bring to the SWCD. He is hopeful it will bring in more dollars for Joint Powers, Cost Share and Forest Stewardship. But even though the dollars will be there it will be a competitive process and that is why we need ideas to acquire these funds.

Matlack reported to the Board that Ryan Hughes and Jason Weinerman from BWSR were in the office to do the Audit for the Cost Share Close Out for 2005 and the Drought Disaster Close Out for 2007. All went well, their only complaint is that we had rounded off to the nearest dollar.

Thell asked Matlack to update the Board about the Mirror Management program. Matlack explained that it was a collaboration with Troy Salzer from the Carlton County Extension Office, himself and the University of Minnesota staff. It involves finding out the contract value of manure. There next meeting will be January 26th at 9:00 a.m.

Matlack received the County Allocation for 2009 and the good news it did not go down, bad news we did not get the \$13,500.00 increase we were asking for.

Outside Organization Issues:

None

Other Business:

None

Having no further business,

M/S Thell/Sampson to adjourn.

Motion carried

Meeting adjourned at 5:00 p.m.

Submitted by: Lu Olean

Date Approved: March 9, 2009

Chair: Barbara Dahl

Secretary: Larry Sampson

