

Carlton County Soil and Water Conservation District

Regular Monthly Board Meeting Minutes

Date: Monday January 11, 2010

Location: SWCD office at 115 5th St. South, Carlton

Chair Dahl called the meeting to order at 4:00 p.m.

Roll Call:

Present

Barb Dahl
Merrill Loy
Mark Thell
Kim Samuelson

Absent

Larry Sampson

Staff

Present

Brad Matlack
Kirstin Swenson
Kelly Smith
Lu Olean
Danny Weber

The pledge of allegiance was said.

Oath of Office for Elected Board Members

None

Reorganization Meeting

M/S Thell/Loy to approve agenda.

Motion carried unopposed

Matlack stated that the Personnel Committee (Loy/Dahl) met and made the following recommendations for 2010 officers:

Chair	Larry Sampson
Vice Chair	Merrill Loy
Secretary	Barb Dahl
Treasurer	Mark Thell
Public Relations	Kim Samuelson

M/S Loy/Thell to accept the Personal Committees recommendation for Board Officers for 2010

Motion carried unopposed

Vice Chair Loy took over the meeting at this time. Meeting assignments and outside agency representative recommendations by the Personnel Committee (Loy/Dahl) were discussed.

Vice Chair Loy made the following assignments:

SWCD Committees

Personnel-Loy/Dahl
Finance-Thell/Sampson
Education/Awards-Dahl/Samuelson
Policy-Samuelson/Loy
Long Range Planning-Thell/Sampson
Forestry-Sampson/Loy

Outside Organizations

TSA/LSA-Thell
RC&D-Samuelson
SWCD Forestry-Sampson
Watersheds-Dahl
EQIP Local Work Group-Thell

M/S Dahl/Samuelson to name Cornerstone Bank in Cloquet as official Depository of funds.

Motion carried unopposed

M/S Thell/Samuelson to name the Pine Journal as official newspaper.

Motion carried unopposed

M/S Thell/Sampson to set authorization limit for manager to pay bills at \$3,000.00

Motion carried unopposed

M/S Dahl/Thell to adopt meeting schedule as presented:

January 11	July 12
February 8	August 9
March 8	September 13
April 12	October 12 (Tuesday)
May 10	November 8
June 14	December 13

Meetings to be held on the second Monday of each month at 4:00 p.m. unless otherwise stated.

Motion carried unopposed

(Reminder to Supervisors: If you can not attend a District Board meeting please let office staff know by noon the day of meeting so if there is not a quorum the meeting can be re-scheduled. This was adopted 3-2-98).

M/S Thell/Dahl to adopt the IRS mileage rate for 2010 of \$.50

Motion carried unopposed

M/S Samuelson/Dahl to set meal allowances at the following rate:

Breakfast-\$8.00, Lunch-\$10.00 and Dinner-\$20.00

Motion carried unopposed

The Board discussed employee Health Insurance Rates and they will be set in March when new insurance rates come.

M/S Dahl/Thell to set Service Rates as follows:

Technician	\$47.00 /hour
Manager	\$55.00/hour
Secretary	\$15.00/hour

Motion carried unopposed

M/S Samuelson/Thell to set Supervisor Reimbursement Rate at \$50.00 per meeting in 2010 for all District authorized business.

Motion carried unopposed

M/S Thell/Dahl to maintain SWCD Board Supervisors elections at large by nomination districts.

Motion carried unopposed

M/S Dahl/Samuelson having no other reorganization business the Reorganization Meeting was adjourned at 4:15.

Motion carried unopposed

Vice Chair Loy called the Regular Monthly Board Meeting to Order at 4:15.

M/S Thell/Samuelson to approve the December 14, 2009 minutes.

Motion carried unopposed

M/S Samuelson/Dahl to receive Treasurer's report for December 31, 2009

Motion carried unopposed

Guests & Visitors:

Because of technical difficulty Matlack was unable to show the DVD on the Biomass Baler. He did talk about the meeting Samuelson and he had with Dana Raines from Onanegozie RC & D. Two main topics of discussion with the Board was concern on the cost of transportation and wetland issues.

NRCS:

Smith recommended to the Board to sign the NRCS 1619 Compliance because it will allow NRCS to share cooperators information with District staff and supervisors. He also showed the Board a draft of a release of information that the CCSWCD will use for all of their grants. Weber still will not be able to use

names at open Board meetings but at staff meetings he will. Samuelson asked about the liability aspect of the contract for past and present employees. Weber stated that the individual would have to prove damage to themselves first and that would be hard to prove. Loy suggested to Matlack that he ask SWCD's insurance agency about this issue. With know further discussion:

M/S Samuelson/Thell to accept the FOIA Cooperative Working Agreement (NRCS 1610 Compliance)
Motion carried unopposed

Weber informed the Board that they were back on track with the CSP grants. All applicants have been pre-approved and hoping to have all dollars obligated in January. He told the Board that they have been getting numerous calls about wildlife dams. Weber informed the Board that the engineer would not be able to do them anymore because of his workload and higher priority concerns. Thell stated that he will bring this issue up at the next TSA meeting that will be January 27th. Weber stated that the first quarter audit would be due in 2 weeks.

Cost Share Contracts:

None

Cooperators Agreements:

None

Correspondence:

Matlack passed around Thank You cards from the Matlack and Soukkala families. Board Members received information packets prior to the meeting. No one had any questions, concerns or comments.

Old Business:

Matlack informed the Board that Mike Reichenbach would have a training session on the Rural Preserves Program on February 24th and Smith and he will attend. They will be meeting with Marci Morland (Carlton County Assessor) to determine what SWCD's role will be in this program.

New Business:

Matlack reminded Supervisors that February 17th and 18th is Legislative Day at the Capitol. Olean was asked to make reservations for two rooms and the Supervisors will let her know as soon as possible if they will be attending so she can register them before the deadline.

Outside Organization Issues:

None

Other Business:

Thell will be attending a Grazing workshop

With know further business,

M/S Dah/Thell to adjourn

Motion carried unopposed

Meeting adjourned at 5:12 p.m.

Submitted by: Lu Olean

Date Approved: February 8, 2010

Vice Chair: Merrill Loy

Secretary: Barb Dahl